Prices and conditions

The prices and conditions below apply to all guiding services booked through the Tourist Guide Association's office or its website. All supplements are to be paid for each commenced hour.

The prices are effective in 2027.

Transfer (no guiding included)	
Max. 2 hours. Plus possible supplements, e.g. for transport……	DKK 1.025/ € 138
More than 2 hours: per commenced hour ……..	DKK 440/ € 61
Guiding in a coach (coach hire not included):	
Max 45 persons up to 3 hours	
(can include one castle or museum visit) ……...	DKK 2.025/ € 270
after which, per commenced hour ……...	DKK 440/ € 61
After 8 hours, please refer to the overtime supplements.	
Guided walks	
Max 23 persons up to 2½ hours ……..	DKK 2.025/ € 270
after which, per commenced hour ……...	DKK 440/ € 61
Bicycle tours	
Max 12 persons, up to 2½ hours ……..	DKK 2.025 € 270
after which, per commenced hour ……...	DKK 440/ € 61
Overtime supplement	
An overtime supplement is charged for guide services in excess of eight hours per hour for the first 2 additional hours ……..	DKK 235/ € 31
thereafter, per hour ……	DKK 440/ € 61
Note: When the supplement for staggered hours and overtime coincide, the supplement for overtime no longer applies.	
Supplement for staggered hours	
A supplement is charged for services rendered between 10 p.m. and 8 a.m. (22.00 – 08.00), per hour ……..	DKK 440/ € 61
Note: When the supplement for staggered hours and overtime coincides, the supplement for overtime no longer applies.	
Transport supplement for tours to or from sites outside central Copenhagen (public transport zone 1)	
Payment is required for the necessary travel time of the tourist guide, with a minimum supplement corresponding to the charge for 1 hour ……..	min. DKK 440/ € 61
In addition, the actual cost of the guide's transport to/from Copenhagen Central Station has to be paid by the customer.	
Please note that Copenhagen Airport is situated outside public transport zone 1	
Harbour Supplement	
For tours starting or ending at Copenhagen Harbour, a supplement of 1 hour is charged. If a tour starts and ends at Copenhagen Harbour, only 1 additional hour is charged ……..	DKK 440/ € 61
Language supplement	
When guiding in more than one language, a supplement is charged for each additional language for the first 3 hours ……..	DKK 780/ € 104
Additional hours per commenced hour, per language ……..	DKK 235/ € 31

Translation supplement
Charged additionally for translation services per hour ……. DKK 440/ € 61
All supplements are to be paid for each commenced hour.

Preparation
When special preparation for a tour is needed at the request of the employer (or the guide), an agreement for special payment must be made based on the hourly rate plus any expenses incurred.

Tours of two or more days
A daily fee corresponding to minimum 8 hours, is charged for tours of two or more days on which the tourist guide functions as the tour leader/tour manager …….. DKK 4.225/ € 565

The tourist guide is entitled to board and lodging (single room with shower) on all tours in excess of one day.

Please note the following definitions of a tourist guide versus a tour manager, according to CEN Standard EN:13809:2003:
Tourist guide: *person who guides visitors in the language of their choice and interprets the cultural and natural heritage of an area, which the person normally possesses an area-specific qualification usually issued and/or recognized by the appropriate authority.*
Tour manager: *person who manages and supervises the itinerary on behalf of the tour operator, ensuring the program is carried out as described in the tour operator's literature and sold to the traveller/consumer and who gives local practical information.*

Meal allowance
For tours of 5 hours or longer, when no meal is provided free of charge, the guide is entitled to a meal allowance as follows:
until 2.30 p.m. (14.30), per meal …….. DKK 180/ € 26
after2.30 p.m. (14.30), per meal …….. DKK 245/ € 35

Cancellation fee
In the event of cancellation within 24 hours before the scheduled start of a tour, or in the event of "no-show", the full amount for the tour must be paid ……..
Fee for cancellation within 72 hours of the start of a tour ……..... DKK 2.025/ € 270
The starting time of a tour is calculated from 08:00 am on the date booked, unless otherwise agreed at least 72 hours before this time.

Payment
The tourist guide is to be paid in cash before the tour starts unless an alternative agreement is made.

All expenses regarding payment by transfer are to be paid by the customer.

When payment comes from a foreign bank, a fee will be added to the invoice. DKK 75 / € 10